



Federal Way Soccer Association

Federal Way Soccer Association Annual General Meeting Minutes

May 30, 2024

Call to Order

6:03pm

Roll Call

Board Members

President - Tim Holtman

Vice President – Chris Morrow

Secretary – Dave Lanning

Treasurer – Absent (Aliscia Smith)

Registrar – Nicole Holtman

2nd VP of Admin – Absent (Jenna Martinez)

Fields Director – Vacant, functions performed by Nicole Holtman as Admin

Webmaster – Vacant, functions performed by Nicole Holtman as Admin

PacNW Rep - Kevin Long

DOC Rep – Absent (Jenna Martinez)

Observing Members

None

Credentials

None

Reading of Previous Minutes

Motion to approve minutes: Nicole / Chris / All

Officer Reports

- President
 - Accounts for FWSA that still has some money in it (Chase and US Bank) and has not been moved to Sound Credit Union. Still trying to connect with former board member named on the account. Tim to follow up with option on the bank account with bank to close out. The amount is reasonably insignificant. Sound Credit union account is active and established as permanent primary checking account.
 - Tim got quotes for UPS mailbox to use as association official address, UPS mailbox counts as a physical address to satisfy various banks etc. To discuss in New Business.
- Vice President
 - Every year we complete a survey with Team Snap (formerly League Side) who helps finds sponsors. Seattle Children's annual sponsorship comes through this program. Continuing

process for fall a well. Team Snap has enabled some extra granularity in sponsorship “add ons”. There is a potential for a second sponsorship this fall as well. It is in the works.

- Celebration Park has been really good for club/association for practices and games. Suggest we keep using them.
- Secretary
 - Nothing to report.
- Treasurer
 - Nicole reporting for Aliscia
 - No old business to report. Additional items discussed in New business.
- Registrar
 - Fall 2023 registration was 483
 - Spring 2024 registration was 475
 - 275 players played both fall and spring
 - Registrations went reasonably smoothly. Still have issues finding volunteers. Spring volunteers did paperwork faster than historically it seemed.
- 2nd VP of Admin
 - Nothing to report
- Fields Director (functions by Admin)
 - Ongoing issue with city gates being locked. City is supposed to have somebody unlock every week. Overall fields have been going fine. Some of the steel practice goals have been fixed. Still need to fix a couple of Aluminum goal frames. Need to move extra steel goals from KG to Sac.
- Webmaster (functions by Admin)
 - Nothing to report
- Pac NW
 - Soccer in schools program (Panther Lake) was quite a hit. There is an ambition to be a community asset. Pac hired a full time community outreach director. Is looking into additional opportunities with Federal Way Public Schools to emulate Seattle United’s program to provide lowest income Seattle Public schools with training and equipment. Possible support from Sounder’s development arm.
 - Looking for sponsorships tied to south sound / Federal Way to give scholarship support. Provide opportunities to companies to support the community.

Committee/Chairpersons Reports

No current committees.

Unfinished Business

No unfinished business to discuss.

Proposals

No proposals at this time.

New Business

Tim asked about AED’s at fields. Discussed. Tim will reach out to city about possibility.

Balance sheet presented by Nicole. Profit and Loss presented by Nicole.

Nicole proposes keeping the same association rates for 24/25 as 23/24

Fall U6-U10 @ \$20

Fall U11-U19 @ \$30

Spring U6-U10 @ \$20

Spring U11-U19 @ \$30

Spring Returning U6-U10 @ \$7.50

Spring Returning U11-U19 @ \$12

Expected Budget allows for approximately \$1,263.31 net income

Motion to approve 2024/25 player fees Tim / Chris / All

New budget presented by Nicole.

Notable new items included in proposed budget:

- Accounting software (better than current excel model)
- UPS store mailbox (provides a physical address for use with various registrations, moves from Holtman's house)
- Volunteer appreciation (to help with retention and incentivization)
- Maintenance Reserve (goals etc)

Motion to approve 2024/25 budget as presented Dave / Time / All

Alicia Smith is not running for treasurer term reelection. Board approves removal of Aliscia Smith from bank accounts. Chris Morrow, Vice President, will be added as third signer.

Election of Officers

- Vice President
 - Nomination for Chris Morrow Dave / Chris
 - Vote 8 for, none opposed
- 2nd Vice President of Administration
 - Nomination for Jenna Martinez Chris / Tim
 - Vote 8 for, none opposed
- Registrar
 - Nomination for Nicole Holtman Dave / Chris
 - Vote 8 for, none opposed
- Treasurer
 - No candidates present, will remain vacant until appropriate candidate found

Presentation of Awards

No awards to present.

Good of the Game

Nothing to discuss.

Adjourn

Motion to adjourn 7:09pm Chris / Dave / All

